**FILLMORE CENTRAL SCHOOL DISTRICT**

**PO Box 177, 104 West Main St.**

**Fillmore, NY 14735**

FUTURE MEETINGS

June 20, 2013 Board Meeting – 7 pm

**BOARD MEETING AGENDA**

***Thursday, May 16, 2013 @ 7 PM***

***Conference Room – C117***

Meeting called to order at \_\_\_\_\_\_\_\_\_\_ with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ presiding.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS:**

Tom Parmenter, President \_\_\_\_\_ \_\_\_\_\_

Marcus Dean, Vice-President \_\_\_\_\_ \_\_\_\_\_

Paul Cronk, District Clerk \_\_\_\_\_ \_\_\_\_\_

Faith Roeske \_\_\_\_\_ \_\_\_\_\_

Sara Hatch \_\_\_\_\_ \_\_\_\_\_

**ADMINISTRATION:**

Ravo Root, Superintendent \_\_\_\_\_ \_\_\_\_\_

Kyle Faulkner, High School Principal \_\_\_\_\_ \_\_\_\_\_

Wendy Butler, PreK – 4 Principal/Curriculum Director \_\_\_\_\_ \_\_\_\_\_

Thomas Ricketts, Business Manager \_\_\_\_\_ \_\_\_\_\_

William Kelley, Guidance Counselor \_\_\_\_\_ \_\_\_\_\_

1. **PRELIMINARY MATTERS/PUBLIC COMMENT**

(Public comments are limited to 5 minutes. Please understand that the Board and Superintendent will not reply at this time. However, we will discuss it and share a response by phone or in writing. If you share a public comment, please sign in and share your name, phone number and address.)

1. **PROGRAMS/PRESENTATIONS**

**3. DISCUSSION/WORK SESSION**

3.1 Administrators’ Reports

* Principals - Wendy Butler and Kyle Faulkner will share good news
* Wendy will share NYS School Report based on 2012 Testing

3.2 Work Session

3.3 Superintendent’s Report

* Outdoor Evacuation Drill
* Computer Based Testing
* Revising Mission Statement
* End of the Year Schedule
* Field Update
* Front Door Update
* Budget Presentations
* Budget and Candidate Vote
* Board Members Designated to hand out diplomas
* APPR Update
* SPACE Publication

**4. EXECUTIVE SESSION**

4.1 For the board to enter into Executive Session at \_\_\_\_\_\_\_\_ AM/PM to discuss labor negotiations, personnel and a student disciplinary matter.

 (For purpose as specified in the open meeting law)

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

4.2 For the board to move out of Executive Session at \_\_\_\_\_\_\_\_ AM/PM and regular meeting resumed.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**5. BUSINESS/FINANCE:**

5.1 Business Administrator’s Report

5.2 The Board of Education approves the Treasurer’s Report for the month of April and to grant the authority to pay the necessary May bills with the Treasurer’s Report to be presented at the June Board of Education meeting.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**6. OTHER ITEMS:**

6.1 Review and Approval of the Elementary Handbook

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**7. CONSENT VOTE:**

* Minutes of April 18, 2013 and April 23, 2013

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**8. APPROVAL OF ADDENDUM:**

**9. OLD BUSINESS**

**10. NEW BUSINESS**

10.1 The superintendent recommends and the board approves the following Cooperative Purchasing Annual Resolution:

 **WHEREAS,** It is the plan of a number of public school districts in Cattaraugus/Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2013-2014 fiscal year.**

 **WHEREAS,** The Fillmore Central School Districts desirous of participating with other school districts in Cattaraugus/Allegany County in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119‑0, and as determined by district need, and

 **WHEREAS,** The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

 **BE IT RESOLVED,** That the Fillmore Board of Education hereby appoints the Cattaraugus/Allegany Board of Cooperative Educational Services to represent it in all matters related above, and,

 **BE IT FURTHER RESOLVED,** That the Fillmore Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

 **BE IT FURTHER RESOLVED,** That the Fillmore Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

 **BE IT FURTHER RESOLVED,** That the Fillmore Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.2 The superintendent recommends and the board approves the list of District library books to be declared as surplus and disposed of in accordance with District Policy. (The list is in the Board folder)

 Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.3 The superintendent recommends and the board approves an increase to the Poll Clerk pay from $90 to $125

 Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.4 Approve a request from the Town of Hume for the use of a school bus and driver on Tuesdays and Thursdays from 8:45 to 11:15 am, July 2nd to August 1st, for the purpose of transporting summer recreation participants to Houghton College for swimming lessons.

 Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**11. PERSONNEL**

11.1 Coaching/Advisor Appointments for 2013-2014

|  |  |
| --- | --- |
| **NAME**  | **ACTIVITY**  |
| Bill Nolan | V Boys Baseball |
| James Mullen | V Boys Basketball |
| Matt Beardsley | JV Boys Basketball |
| Nate Tucker | Mod Boys Basketball |
| Bill Nolan  | JV/V Boys Basketball Scorekeeper |
| Leon Mast | Boys & Girls Basketball Timer |
| Jeff Fuller | Boys Basketball Shot Clock |
| Tom Parks | V Girls Basketball |
| Jon Beardsley | JV Girls Basketball |
| Casandra Mills | Mod Girls Basketball |
| JoAnne Moore | V/JV Girls Basketball Scorekeeper |
| Heather Moore | Girls Basketball Shot Clock |
| James Mullen | V Boys Soccer |
| Mike Witkowski | JV Boys Soccer |
| Darice Mullen | Boys Soccer Timer/Bookkeeper |
| Jon Beardsley | V Girls Soccer |
| Jeff Fuller | JV Girls Soccer |
| Casandra Mills | Mod Girls Soccer |
| Tom Parks | Girls Soccer Timer/Bookkeeper |
| Jon Beardsley | V Girls Softball |
| Casandra Mills | JV Girls Softball |
| Randy Crouch | V Boys Tennis |
| Bill Nolan | V Girls Tennis |
| Kari Mancuso | V Track & Field |
| Bill Worthington | Assistant Track & Field |
| Nate Tucker | Mod Track & Field |
| April Prutsman | V Boys Volleyball |
| Lisa Kazmark | Boys Volleyball Scoreboard |
| Rose Fleming & Deb Woltag (Split) | Boys Volleyball Bookkeeper |
| April Prutsman | V Girls Volleyball |
| Lilly Milliman | Mod Girls Volleyball |
| Lisa Kazmark | Girls Volleyball Scoreboard |
| Rose Fleming & Deb Woltag (Split) | Girls Volleyball Bookkeeper |
| Mike Witkowski | V Wrestling |
| Jon Beardsley | Athletic Director |
| Jessica Romance | V Cheerleading |
| Jodi Brown & Wendy Clark (split) | Elem Drama |
| Jodi Brown & Wendy Clark (split) | Middle School Drama |
| Jen Austin | MS Student Council |
| Randy Crouch | HS Student Council |
| Deb Woltag | Scholastic Challenge |
| Sandy Thompson & Randy Crouch | Sr Class Advisors |
| Kathy Rookey | SADD |
| Jodi Brown | Art Club |
| Jen Austin | Page Turners |
| William Brown | Webmaster |
| Jodi Brown | Arts Festival |
| Kari Mancuso | Plaque Coordinator |
| Kari Mancuso | Extracurricular Inventory |
| Eileen Anderson | Sound & Light Advisor |
| William Hunter | Odyssey of the Mind |
| Jen Wolfer | Robotics |
| Leon Mast | Ski Club Advisor |
|  |  |
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|  |  |
|  |  |

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

11.2 Resignations/Retirements

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EMPLOYEE** | **POSITION** | **DATE SUBMITTED** | **DATE EFFECTIVE** | **NOTES** |
| Carol Bliss | Aide | 04/24/2013 | 06/30/2013 | Retirement |
| Michael Campana | English Teacher | 04/29/2013 | 06/30/2013 | Retirement |
| Lilly Milliman | Art Teacher |  | 06/30/2013 | Retirement |

 Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

11.3 Instructional Appointment

 The Superintendent recommends the Board approve the retro-active appointment of Emily Voss as a long term substitute teacher to cover the leave of absence by Jodi Brown from 4/24/13 to 5/13/13.

 Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

11.4 Leaves of Absence

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EMPLOYEE** | **POSITION** | **DATE SUBMITTED** | **DATE EFFECTIVE** | **COMMENTS** |
| Rachel Coon | Teacher | 5/13/2013 | 05/20/2013-06/02/2013 | Maternity Leave |

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

11.5 Substitute Teacher Appointment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NAME** | **DEGREE** | **CERTIFICATION** | **GRADE LEVEL** | **SUBJECTS** |
| Christopher Olsen | Bachelors | Music | 7-12 | Any |
| Maria Redman | Bachelors | Elem. Education | PreK-6 | Any |
| Rachel Smith | Masters | Music | Any | Any |

Individuals listed are fingerprinted and have full clearance for employment.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**12. CSE/CPSE RECOMMENDATIONS**

12.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from April 18, 2013 to May 15, 2013, the Board of Education hereby approves said recommendations.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**13.** **EXECUTIVE SESSION**

13.1 For the board to enter into Executive Session at \_\_\_\_\_\_\_\_ AM/PM to discuss a confidential legal matter.

 (For purpose as specified in the open meeting law)

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

13.2 For the board to move out of Executive Session at \_\_\_\_\_\_\_\_ AM/PM and regular meeting resumed.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**14. ADJOURNMENT**

 Superintendent recommends that the board adjourn meeting at \_\_\_\_\_\_\_ AM/PM.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**15. IMPORTANT DATES/INFORMATION**

* High School Honor Assembly – May 21st @ 8:45 am
* Budget and Candidate Vote – May 21st from 9 am – 8 pm
* Middle School Play – May 22nd & 23rd @ 7 pm
* Field Day – May 23rd